

14 MISC 00141

UNITED STATES DISTRICT COURT
SOUTHERN DISTRICT OF NEW YORK

X

IN THE MATTER OF STANDARDIZING
DATES FOR THE PREPARATION OF
PRE-SENTENCE INVESTIGATION REPORTS

X

AMENDED

STANDING ORDER
NO. _____U.S.
DISTRICT
COURT
S.D.
NY
P.
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At its April 23, 2014 meeting, the Board of Judges of the Southern District of New York adopted a Resolution standardizing the time-table for completion of Pre-Sentence Investigation Reports. This Standing Order sets forth that time-table, which will become effective on June 2, 2014:

- (1) Unless individual circumstances warrant a variance, on the day of a guilty plea or verdict:
 - a. The judge will (i) direct defense counsel to promptly schedule with the Probation Department a Pre-Sentence Interview of the defendant within fourteen days and (ii) direct the Assistant United States Attorney to submit the prosecution case summary to the Probation Department within fourteen days;
 - b. The courtroom deputy will notify the Probation Department electronically that a Pre-Sentence Investigation Report needs to be prepared for the defendant;
- (2) Within twenty-eight days of the plea or verdict, the Probation Department will complete its Pre-Sentence Interview of the defendant or notify the judge why it was unable to do so;
- (3) Fifty-five days after the plea or verdict, the Probation Department will make its initial disclosure of the Pre-Sentence Investigation Report to the parties;
- (4) Within fourteen days of the initial disclosure, the parties must provide the Probation Department with any objections to the Pre-Sentence Investigation Report;

- (5) Twenty-eight days after its initial disclosure, the Probation Department will make its final disclosure of the Pre-Sentence Investigation Report to the parties and the judge; and
- (6) The time-table for preparation and completion of Pre-Sentence Investigation Reports is summarized as follows:

Action	Date Completed
Guilty Plea or Verdict and Electronic Notification to Probation	Day 1
Pre-Sentence Investigation Interview Scheduled and Prosecution Case Summary Submitted	Day 14
Pre-Sentence Investigation Interview Completed	Day 28
Initial Disclosure of the Pre-Sentence Investigation Report	Day 55
Objections by the Parties	Day 69
Final Disclosure of the Pre-Sentence Investigation Report	Day 83

Dated: May 29, 2014
 New York, New York

SO ORDERED:


 LORETTA A. PRESKA
 Chief Judge